



**AGENDA**  
Meeting of the  
**BOARD OF DIRECTORS**  
of the  
**SANTA BARBARA METROPOLITAN TRANSIT DISTRICT**  
A Public Agency

**Tuesday, December 21, 2004**

**8:30 AM**

**Santa Barbara MTD Auditorium**  
550 Olive Street, Santa Barbara, CA 93101

**1. CALL TO ORDER**

**2. ROLL CALL OF THE BOARD OF DIRECTORS**

Chair John Britton; Vice Chair Olivia Rodriguez; Secretary Brian Fahnestock; and Directors: David Davis and Lee Moldaver

**3. REPORT REGARDING POSTING OF AGENDA**

**CONSENT CALENDAR**

**4. APPROVAL OF PRIOR MINUTES (ACTION MAY BE TAKEN)**

The Board will be asked to waive the reading of and approve the minutes for the meeting of December 7, 2004.

Minutes of December 8, 2004 joint City Council/MTD meeting will be presented at the next regular meeting.

**5. CASH REPORT (ACTION MAY BE TAKEN-ATTACHMENT)**

The Board will be asked to approve the cash report from November 30, 2004, through December 13, 2004.

**THIS CONCLUDES THE CONSENT CALENDAR**

**6. PUBLIC COMMENT**

Members of the public may address the Board on items within the jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk **before the meeting is convened**, a "Request to Speak" form including a description of the subject you wish to address.

**7. DIRECTORS' AND OFFICERS' INSURANCE  
(ACTION MAY BE TAKEN-ATTACHMENT)**

The Board will be asked to authorize the renewal of Directors' and Officers' Insurance.

**8. SCHEDULE FOR VALLEY EXPRESS**

Board will be asked to review the proposed schedule for the Valley Express service.

**9. REVIEW OF A PROPOSED MEMORANDUM OF AGREEMENT (MOA)  
(ACTION MAY BE TAKEN-ATTACHMENT)**

The Board will review a proposed MOA between the County of Santa Barbara and MTD for the Isla Vista Electric Shuttle Service.

**10. GENERAL MANAGER REPORT**

- a) Nova Star Award
- b) Feliz Navidad- Univision ad
- c) Valley Express start date
- d) Calle Real Property update
- e) Coastal Express transfer study
- f) South Coast Transit Priorities (SCTP)

**11. OTHER BUSINESS AND COMMITTEE REPORTS**

The Board will report on related public transit issues and committee meetings.

**12. RECESS TO CLOSED SESSION-CALLE REAL**

The Board will meet in closed session pursuant to Government Code §54956.8, conference with real property negotiators regarding the MTD Calle Real Property, APN's Book 59, Page 14, Parcels 4, 5 & 6, and Book 67, Page 23, Parcel 6, concerning price and terms of payment; agency negotiators Doug Large and Bob Andrews; other negotiation parties: Housing Authority of County of Santa Barbara, Martin Farrell Homes, and Investec Capital, Inc.

**13. ADJOURNMENT**

**AMERICANS WITH DISABILITIES ACT:** If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.

**Santa Barbara Metropolitan Transit District**  
**Cash Report**  
**Board Meeting of December 21, 2004**  
**For the Period November 30, 2004 through December 13, 2004**

**MONEY MARKET**

**Beginning Balance November 30, 2004** **\$3,929,818.58**

Accounts Receivable	645,550.36	
Passenger Fares	130,787.67	
Miscellaneous	8,876.79	
Interest Income	2,662.58	
Advertising & Prepaid	1,100.00	
<b>Total Deposits</b>		<b>788,977.40</b>

ACH Pensions Transfer	(22,561.71)	
Workers Comp Trf Oct 04	(58,336.37)	
ACH Tax Deposit	(95,473.07)	
Operations Transfer	(206,997.40)	
Payroll Transfer	(311,181.88)	
<b>Total Disbursements</b>		<b>(694,550.43)</b>
<b>Ending Balance</b>		<b>\$4,024,245.55</b>
<b>Total Cash and Investments as of December 13, 2004:</b>		<b>\$4,024,245.55</b>

**COMPOSITION OF CASH BALANCE**

Working Capital	2,837,364.35	
WC / Liability Reserves	1,186,881.20	
<b>Total Cash Balance</b>		<b>\$4,024,245.55</b>

## Santa Barbara Metropolitan Transit District Accounts Payable

Check	Date	Company	Description	Amount	Voids
79734	12/2/2004	AT&T	TELEPHONES	31.02	
79735	12/2/2004	BARCODESOURCE INC.	BARCODE SUPPLIES	102.30	
79736	12/2/2004	BP WEST COAST PRODUCTS LLC.	FUEL	82,844.02	
79737	12/2/2004	BRITTON, JOHN	DIRECTOR FEES	180.00	
79738	12/2/2004	BUENA TOOLS, INC.	BUS STOP SUPPLIES	112.28	
79739	12/2/2004	CASH	EMPLOYEE XMAS PARTY	300.00	
79740	12/2/2004	CAR PARTS OF SANTA BARBARA	BUS PARTS & SUPPLIES	211.75	
79741	12/2/2004	CENTRAL COAST SURFACE	TC FACILITY WORK	250.00	
79742	12/2/2004	CERTIFIED ENVIRONMENTAL	PROFESSIONAL SERVICES	10,065.85	
79743	12/2/2004	CENTRAL COAST CIRCULATION	BUS BOOK DISTRIBUTION	383.25	
79744	12/2/2004	CHEVRON	SERVICE VEHICLE FUEL	95.42	
79745	12/2/2004	CINTAS	FIRST AID SUPPLIES	295.43	
79746	12/2/2004	CORPORATE EXPRESS INC.	OFFICE SUPPLIES	806.64	
79747	12/2/2004	COAST TRUCK PARTS, INC.	BUS PARTS	196.93	
79748	12/2/2004	CUMMINS CAL PACIFIC LLC	BUS PARTS	90.02	
79749	12/2/2004	DEPARTMENT OF CHILD SUPPORT	PR RELATED	599.54	
79750	12/2/2004	DAVIS JR., DAVID D.	DIRECTOR FEES	180.00	
79751	12/2/2004	DEAILE, MARY	PR RELATED	106.15	
79752	12/2/2004	DISTRICT ATTORNEY-S.B.	PR RELATED	1,125.69	
79753	12/2/2004	DHL EXPRESS (USA) INC.	FREIGHT CHARGES	61.05	
79754	12/2/2004	EMPLOYMENT DEVELOPMENT	PR RELATED	100.00	
79755	12/2/2004	FAHNESTOCK, BRIAN	DIRECTOR FEES	180.00	
79756	12/2/2004	GE GROUP LIFE ASSURANCE	LIFE INSURANCE	957.71	
79757	12/2/2004	GOODYEAR TIRE & RUBBER CO	LEASED TIRES	398.04	
79758	12/2/2004	HAHN, STEPHEN	BARCODE SCANNER	644.50	
79759	12/2/2004	HOME IMPROVEMENT CTR.	SHOP SUPPLIES	40.67	
79760	12/2/2004	HUMANA INC.	STAFF DENTAL INSURANCE	2,609.73	
79761	12/2/2004	HYDREX PEST CONTROL	FUMIGATION	60.00	
79762	12/2/2004	UNITED STATES TREASURY	PR RELATED	225.00	
79763	12/2/2004	MC CORMIX CORP. (OIL)	LUBRICANTS/SHOP SUPPLIES	1,816.76	
79764	12/2/2004	MGB INDUSTRIAL SUPPLY	B&G/SHOP SUPPLIES	169.38	
79765	12/2/2004	MILPAS RENTAL INC.	EQUIPMENT RENTAL	5.00	
79766	12/2/2004	MOLDAVER, LEE	DIRECTOR FEES	180.00	
79767	12/2/2004	MUZICRAFT	TC CONTRACT MAINTENANCE	168.75	
79768	12/2/2004	NATIONAL INTERSTATE INS. CO.	LIABILITY INSURANCE	22,011.57	
79769	12/2/2004	OHIO CHILD SUPPORT PAYMENT	PR RELATED	126.85	
79770	12/2/2004	OTTIERI, ANN BRADY	PR RELATED	576.92	

Check	Date	Company	Description	Amount	Voids
79771	12/2/2004	PETTY CASH- HAGGERTY, JIM	MISC. PURCHASES	327.85	
79772	12/2/2004	PACIFICARE OF CALIFORNIA	HEALTH INSURANCE	23,573.56	
79773	12/2/2004	PLATINUM PLUS FOR BUSINESS	MISC. CREDIT CARD CHARGES	1,242.27	
79774	12/2/2004	RAYNE OF SANTA BARBARA INC.	B&G REPAIRS & SUPPLIES	677.75	
79775	12/2/2004	RODRIGUEZ, OLIVIA	DIRECTOR FEES	180.00	
79776	12/2/2004	ROCHA, SUZANNE	PR RELATED	406.08	
79777	12/2/2004	SAN BERNARDINO COUNTY	PR RELATED	395.54	
79778	12/2/2004	SANTA BARBARA BANK & TRUST	PR DEDUCTION	130.50	
79779	12/2/2004	SB BANK & TRUST	ADMIN FEES	150.00	
79780	12/2/2004	SB COUNTY FEDERAL CREDIT	PR DEDUCTION	1,898.00	
79781	12/2/2004	SB LOCKSMITHS, INC.	REPLACEMENT KEY	4.04	
79782	12/2/2004	SANTA BARBARA NEWS-PRESS	EMPLOYMENT ADS	546.00	
79783	12/2/2004	SMITTY'S TOWING SERVICE	TOWING SERVICES	170.00	
79784	12/2/2004	SM TIRE, CORP.	BUS TIRE MOUNTING	250.00	
79785	12/2/2004	SO. CAL. EDISON CO.	UTILITIES	3,896.79	
79786	12/2/2004	SOUTHERN CALIFORNIA GAS	UTILITIES	406.50	
79787	12/2/2004	SB CITY OF-REFUSE/WATER	UTILITIES	446.12	
79788	12/2/2004	TUMBLESON, PAUL	REIMBURSEMENT	206.20	
79789	12/2/2004	TEAMSTERS PENSION TRUST	UNION PENSION	403.09	
79790	12/2/2004	TMC COMMUNICATIONS	TELEPHONES	89.90	
79791	12/2/2004	UNITED PARCEL SERVICE	FREIGHT CHARGES	141.30	
79792	12/2/2004	UNITED WAY OF SB	PR DEDUCTION	724.04	
79793	12/2/2004	VALLEY VOICE DBA	EMPLOYMENT ADS	120.00	
79794	12/2/2004	VERIZON CALIFORNIA	TELEPHONES	2,065.51	
79795	12/2/2004	VERIZON WIRELESS	WIRELESS PHONES	649.26	
79796	12/2/2004	TEAMSTERS UNION LOCAL NO. 186	UNION DUES	274.47	
79797	12/2/2004	YACO SCHOLARSHIP FUND	PR DEDUCTION	56.00	
79798	12/7/2004	BOUNTIFUL BUFFET CATERING	EMPLOYEE XMAS PARTY	2,920.58	
79799	12/7/2004	CASH	EMPLOYEE XMAS PARTY	473.00	
79800	12/7/2004	LIONS CLUB	FACILITY-EMPLOYEE RELATIONS	575.00	
79801	12/9/2004	AQUA-FLO	SHOP SUPPLIES	3.36	
79802	12/9/2004	ANDREWS, HENRY	REIMBURSEMENT	28.46	
79803	12/9/2004	CALIFORNIA ELECTRIC SUPPLY,	SHOP SUPPLIES	103.19	
79804	12/9/2004	COMPUVISION	CONSULTING	232.50	
79805	12/9/2004	COVERALL OF MID-STATE CALIF.	JANITORIAL SUPPLIES	271.54	
79806	12/9/2004	BP DAVIS MANAGEMENT	CONTRACT LABOR	2,077.50	
79807	12/9/2004	DAVE BANG ASSOCIATES, INC.	TRASH RECEPTACLES	2,050.21	
79808	12/9/2004	DOCUPRODUCTS CORPORATION	COPIER SUPPLIES	478.32	
79809	12/9/2004	DONS INDUSTRIAL	BUS PARTS/SHOP SUPPLIES	82.14	
79810	12/9/2004	ELECTRIO-MECHANICAL REPAIR,	BUS REPAIRS	456.59	

Check	Date	Company	Description	Amount	Voids
79811	12/9/2004	ERGOMETRICS	DRIVER TEST SCORING	35.75	
79812	12/9/2004	FAST UNDERCAR	EV BUS PARTS	22.00	
79813	12/9/2004	GFI GENFARE, INC.	FAREBOX PARTS	282.20	
79814	12/9/2004	GEM EQUIPMENT	BUS PARTS	86.44	
79815	12/9/2004	GIBBS INTERNATIONAL TRUCKS	BUS PARTS	2,756.23	
79816	12/9/2004	GILLIG CORPORATION	BUS PARTS	1,947.81	
79817	12/9/2004	HAYNES SALES DBA	SHOP SUPPLIES	137.28	
79818	12/9/2004	HOLLAND, MATHEW	LANDSCAPING PROJECT	7,196.00	
79819	12/9/2004	HOME IMPROVEMENT CTR.	SHOP SUPPLIES	99.46	
79820	12/9/2004	JRN BENEFITS INC.	PENSION ADMINISTRATION	1,890.00	
79821	12/9/2004	KSBY-TV	MEDIA AD	819.00	
79822	12/9/2004	LA CUMBRE FEED	SOFT WATER SYSTEM SUPPLIES	27.80	
79823	12/9/2004	MEJIA, LEO	PROGRAMMER	3,550.00	
79824	12/9/2004	MC CORMIX CORP. (OIL)	LUBRICANTS/SHOP SUPPLIES	574.00	
79825	12/9/2004	MGB INDUSTRIAL SUPPLY	B&G/SHOP SUPPLIES	545.06	
79826	12/9/2004	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	494.58	
79827	12/9/2004	MUZICRAFT	TC CONTRACT MAINTENANCE	168.75	V
79828	12/9/2004	NORTHWEST PUMP	B&G REPAIRS & SUPPLIES	63.02	
79829	12/9/2004	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	44.52	
79830	12/9/2004	BENITO PEREZ	SERVICES IN SHOP	160.00	
79831	12/9/2004	POINDEXTER, CAREY	REFUND - HEALTH INSURANCE	150.00	
79832	12/9/2004	SB CHAMBER OF COMMERCE	MEMBERSHIP RENEWAL	286.00	
79833	12/9/2004	SB HUMAN RESOURCES	MEMBERSHIP RENEWAL	125.00	
79834	12/9/2004	S B INDUSTRIAL MEDICAL GROUP	MEDICAL EXAMS	3,745.00	
79835	12/9/2004	SCOLARI'S FOOD CO.	SAFETY AWARDS	2,970.00	
79836	12/9/2004	SERVICE MASTER OF SANTA	TC JANITORIAL SERV./SUPPLIES	431.92	
79837	12/9/2004	SIMPLEX TIME RECORDER CORP.	FIRE ALARM SERVICES	420.50	
79838	12/9/2004	SOFTCHOICE CORP, INC.	COMPUTER SOFTWARE	415.26	
79839	12/9/2004	SPORTWORKS NORTHWEST INC.	BIKE RACKS/PARTS	176.24	
79840	12/10/2004	BIG BRAND TIRES	SERVICE VEHICLE REPAIRS	54.95	
				<b>207,166.15</b>	
				<b>Current Cash Report Voided Checks:</b>	168.75
				<b>Prior Cash Report Voided Checks:</b>	0.00
				<b>Grand Total:</b>	<b>\$206,997.40</b>

## Santa Barbara Metropolitan Transit District Cash Receipts of Accounts

<b>Date</b>	<b>Company</b>	<b>Description</b>	<b>Amount</b>
11/30/2004	Department of Rehabilitation	Passes/Token Sales	18.00
11/30/2004	Department of Rehabilitation	Passes/Token Sales	41.00
11/30/2004	Godzilla Graphics	Advertising on Buses	850.00
11/30/2004	Outdoor Sales	Advertising on Buses	1,657.50
11/30/2004	Santa Barbara Bank & Trust	Advertising on Buses	7,012.50
11/30/2004	Santa Barbara Bank & Trust	Advertising on Buses	7,012.50
11/30/2004	SB School District	Passes/Token Sales	38,140.00
12/1/2004	Federal Operating Assistance	Section 9 Operating - June '04	583,040.00
12/3/2004	Borrayo, Manuel & Ruth	Health Insurance - Retiree	289.70
12/3/2004	Rubino, John & Eileen	Health Insurance - Retiree	289.70
12/6/2004	UCSB - Parking Services	Passes/Token Sales	2,002.40
12/8/2004	Brannan, Ralph and Pamela	Health Insurance - Retiree	350.89
12/8/2004	Crow, William & Louise	Health Insurance - Retiree	289.70
12/8/2004	Gary Gleason	Health Insurance - Retiree	89.73
12/8/2004	Grisham, Jill	Health Insurance - Cobra	130.00
12/9/2004	Calles, Gilbert & Leandra	Health Insurance - Retiree	248.04
12/9/2004	Fountain, Melvin and Elizabeth	Health Insurance - Retiree	164.70
12/9/2004	Tobacco Prevention	Advertising on Buses	2,550.00
12/10/2004	UCSB - Parking Services	Passes/Token Sales	1,374.00
<b>Total Accounts Receivable Paid During Period</b>			<b>\$645,550.36</b>

# MEMORANDUM OF AGREEMENT

**Between the  
County of Santa Barbara  
and the  
Santa Barbara Metropolitan Transit District  
for the  
Isla Vista Electric Shuttle Service**

Reviewed and approved by the MTD Board of Directors on December 21, 2004,  
and by the Santa Barbara County Board of Supervisors on September 7, 2004.

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**Parties:** This Memorandum of Agreement (MOA) is hereby entered into between the County of Santa Barbara (COUNTY) and the Santa Barbara Metropolitan Transit District (MTD) to provide for the start up and monitoring of the Isla Vista Electric Shuttle Program.

**Background:** The County and MTD are partnering on the development of an electric shuttle system for Isla Vista, the University of California at Santa Barbara and Camino Real Marketplace. The majority of the funding to purchase the shuttles (approximately \$1.2 million) and for the first three (3) years of operations and maintenance (approximately \$960,000) shall be from the federal Congestion Mitigation Air Quality grant program.

The County shall provide an estimated \$160,000 in local assistance to MTD for the purchase of the shuttles. Beginning in FY 2008/2009 or 2009/2010, the County shall provide an estimated \$300,000<sup>1</sup> in local assistance to MTD each fiscal year for operations and maintenance (O&M) of the shuttle system. The parties are currently reviewing arrangements for an in-kind contribution from UCSB to maintain, charge and store the electric shuttles. This in-kind contribution could potentially reduce the required local O&M assistance by up to an estimated \$50,000.

Commencement of the service reflects the Santa Barbara County Association of Governments approval of amendments to the 1999 Congestion Mitigation Air Quality grant authorizing purchase of five (5) twenty-two foot electric shuttles and the first three (3) years of O&M.

## **Service Guidelines:**

1. MTD shall be responsible for providing morning and evening peak hour service on 15-minute headways. The emphasis of the frequent headways should be to connect I.V. and UCSB. Camino Real Marketplace is a third destination, but is expected to require less frequent headways during peak hour service.
2. MTD shall be responsible for scheduling service to accommodate the UCSB class schedule, which shifts on Tues/Thurs vs. Mon/Wed/Fri.

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<sup>1</sup> Estimated in 2004 dollars.



3. The County and MTD shall reassess shuttle routes based on ridership levels and performance, as well as opportunities associated with the reconstruction of El Colegio Road.
4. MTD and the County shall review ridership levels and service performance at least every 3 months during the first year of operation and every 6 months thereafter.
5. MTD shall provide liability and workers' compensation insurance related to the provision of this service. Such insurance may be permissibly self-insured.
6. The County shall provide beginning in FY 2008/2009 or 2009/2010, local operating assistance to MTD each fiscal year for the Isla Vista Electric Shuttle service. This operating assistance shall be adjusted each year by the percentage change in the Consumer Price Index. If the cost of the service increases by more than the index, the parties agree to discuss increasing the amount of the local subsidy or adjusting the service so that costs are in balance with available fiscal resources.

**Further Negotiations:** This MOA is contingent on receipt of the funding and approvals referred to above. In the event the receipt of such funding and approvals becomes imminent, the parties shall negotiate in good faith to effectuate the terms of this MOA in a written agreement which further describes and delineates the mutual obligations relating to liability, funding and approval requirements, and the provision of service hereunder.

**Termination:** The terms of this MOA may be terminated with 90 days notice at any time for any reason by either party.

\_\_\_\_\_  
Date:

**Sherrie Fisher  
General Manager,  
Metropolitan Transit District**

\_\_\_\_\_  
Date:

**Phil Demery  
Director,  
Santa Barbara County Public Works**

To: Chair Britton  
Members of the Board of Directors  
From: Sherrie Fisher, General Manager  
Date: 12/17/04  
Subject: Administrative Update

**Training** regarding **sexual harassment** is now required by State law. Gary Johns attended a train-the-trainer session and held training sessions for all MTD employees over the last few weeks.

The change in **Workers' Compensation** insurance takes effect on January 1, 2005 with MTD participating in a **JPA** under the California State Association of Counties.

The board packet includes a proposed **MOU with the County** of Santa Barbara related to the Isla Vista/UCSB shuttle service. We are pleased to have this cooperative effort with the County of Santa Barbara. I am seeking your input and authorization to sign.

Steve Maas and I continue to represent MTD at the **101 in Motion** meetings. This week's meeting focused on physical constraints to the alternative packages. I also attended a LOSSAN rail session held today at the County Board of Supervisors. This was a public forum to discuss a study of rail north of LA that will be completed by late next year.

MTD staff presented information at today's City of SB Planning Commission meeting regarding MTD service during expected delays resulting from the the **101 Operational Improvements** (a four year project of improvements to the current two lane highway system). CalTrans is doing an excellent job of planning for contingency routing of traffic during this project. Nevertheless, MTD expects to experience further schedule delays during that period that will impact costs or increase headways (thus reducing service).

SBCAG will be using some Nova (unsold) queen (passenger-side) ad space to inform the public about **Measure D** at my offer.

The "**Feliz Navidad!**" board member video is complete and will be airing (at no extra charge) as part of our contract with Univision. It is available for your viewing pleasure at the end of Tuesday's board meeting.

**Interviews** are in process to fill the positions of transit analyst and marketing coordinator. We are pleased to note that (in spite of the holiday season), we have received a good number of resumes from qualified applicants.

Paychecks for moneys owed to MTD employees who are union members were paid out today, **retroactive** to July 1<sup>st</sup>. The group appreciated having these in time for Christmas.

MTD participated in the State Street **parade** (volunteer driver Danny Villa) with the Mayor and City Council, the Carpinteria parade (volunteer supervisor Sal Alvarez driving) with past Carpinterians of the year and the Milpas Street parade (volunteer driver Ralph Ovieda) with Dave Davis and his wife Jean, Ericka Jimenez (MTD driver) and her daughters and me. In each case, a great time was had by all. In the meantime, every parade is accompanied by a lot of work by the Operations department detouring buses around the area.

The **pension audit** has been completed and appeared to be merely routine.

**Merry Christmas! Happy Holidays! Happy New Year to all of you!**